

TIPS FOR ADVISING IN-HOUSE LAWYERS

Manage Expectations

Avoid over-promising, set realistic goals for you and your client, and stick to those deadlines.

PLAIN LANGUAGE

Avoid using legalese in your writing. Your advice should be easily understood by non-lawyers, since that's where it's ultimately going.

Understand the business

Understanding the position of your company within its industry and its business culture will help you tailor your advice to be more specific.

Think Laterally

An in-house lawyer's role is not to be the 'Department of No'; their role is to find solutions to the company's legal issues.